

PTO Highlights

We appreciate all of our volunteers and the time they give so our events can be a success!

- Congratulations and Thank You to our new PTO President Tara Picken and returning Treasurer Shantel Zoss!
- The next Popcorn Friday is September 6th! Volunteers are always welcome!
- Walk-a-Thon Walk Day will be on Friday, September 27th. The last turn in day for donations is Thursday, September 5th. The Walk-a-Thon is the PTO's main fundraiser for the school year!
- The next PTO Meeting will be on Monday, September 30th from 7:00pm – 8:00pm. Free Child Care is provided during the meetings.
- Keep clipping your Box Tops! The next turn-in day will be October 9th. Be sure to tell your relatives and friends to save them too! You wouldn't throw away a dime, so don't toss the box tops. Send them in! More information to come on a new smartphone App for submitting Box Tops!
- Please continue to spread the word and sign up for the Kroger Rewards program. This greatly benefits our school and helps fund our One School One Book Program. Please tell neighbors and family members. Every little bit makes a big difference!
- We are looking to fill the PTO School Supply Kits Coordinator chairperson position for this school year. Please contact PTO President Tara Picken for more information or if you are interested in giving back and serving.

Meeting Minutes

Lettie Brown PTO

Date: August 26, 2019

Location: Music Room

Meeting Called to Order by: President Tara Picken

Time: 7:05pm

Attendance: 26

The April 2019 minutes were read by all and approved by Holly Bones and Angel Fisher.

Treasurer's Report:

The Treasurer's report was explained by Shantel Zoss. The report was approved by Jessica Moeller and Amy Retherford. Shantel stated that our PTO budget follows the fiscal year of July 1st – June 30th. She explained May's, June's, and July's income and expenses. The three months total income of \$1,091.97 which included Fast Food Nights and Box Tops. The three months total expenses of \$14,918.01 which included Fun Day Expenses, Class Field Trips, Artistic Adventures Expenses, Hospitality Committee Expenses, Yearbook Expenses, Library Expenses, 5th/6th Grade Lockers, and Teacher Requests/Stipends. The PTO has a cash balance of \$3,014.38. Our goal is to raise \$24,000 for the PTO during the Walk-a-Thon.

Teacher's Requests:

Shantel Zoss presented the teacher requests submitted by Mrs. Scholl (2 stools), Mr. Finck (easel), Mr. Weyland (easel & stacking stools), and Mrs. Steiner (face feelings rug). The total for these requests was \$1086.86. The majority voted to approve these requests.

Committee Reports:

- **Walk-a-Thon:** Jessica Moeller shared that the walk day will be on September 27th and the turn in day for donations is September 5th. The top prizes are experience-based (Peoria Riverfront Museum One-Year Membership, Behind the Scenes Peoria Zoo tour, Bowling Party). A \$65 donation is the minimum amount to earn a Lettie Brown Walk-a-Thon T-shirt. Regardless of the amount donated, every student can walk the laps

and enjoy playtime on the inflatables. Michelle Mullen volunteered to shadow Jessica Moeller as the new PTO Walk-a-Thon Chairperson.

- **Spirit Wear:** Stacy Keller stated that ordering will be online only and no refunds will be given. A Perfect Promotion is not charging any additional costs for the designs. One dollar for the PTO will be added to the cost of each item. Spirit Wear options will be on display during Meet the Teacher.
- **Box Tops:** Box Tops can now be submitted for our school via a smart phone App. More information regarding the use of the App will be sent home and posted on the Lettie Brown Facebook Page. In the interim, Box Tops can still be clipped and sent in for the next turn in date of October 9th.
- **Popcorn Friday:** Jamie Sammis is the PTO Popcorn Friday Committee Chairperson. The first Popcorn Friday of the school year is on September 6th.

New Business:

The PTO is looking for a School Supply Kit Chairperson to research options and run this committee. Please contact PTO President Tara Picken if interested or for more information about the available positions.

Amy Retherford and Michelle Mullen volunteered to co-chair the Fast Food Nights Committee.

Michelle Mullen (along with her friends) volunteered to shadow Jessica Moeller during this year's Walk-a-Thon and then to run this committee for the next school year.

Boy Scout Michael Mullen attended the meeting and would like to build a Plinko game for our school carnival. This project would count towards his Eagle Scout award. If his application is approved, he will begin building the game in November and would request \$150 from the PTO for supplies. His targeted completion date is the end of November.

Old Business:

Continue to spread the word and sign up for the Kroger Rewards and Amazon Smiles programs.

Be thinking of ideas for this school year's "Big Goal"!

Principal's Report:

Mrs. Waterfield reminded everyone to follow Lettie Brown on Facebook, Twitter, and the school's website. Please make sure you are receiving the school's reminder e-mails that have already been sent. If not, please provide your e-mail address to the school office.

Upcoming Dates:

Aug. 27th – Meet the Teacher

Sept. 2nd – Labor Day – No School

Sept. 4th – Early Dismissal at 11:45am

Sept. 5th – Walk-a-Thon Donation Turn-in Day

Sept. 6th – Popcorn Friday

Sept. 17th – Picture Day

Sept. 27th – Walk-a-Thon Walk Day

Sept. 30th – PTO Meeting at 7:00pm