

LETTIE BROWN PTO

Meeting Minutes

October 26, 2009

A meeting of the PTO was convened at Lettie Brown Elementary School on October 26, 2009. Present were Principal Bob Bardwell, and board members Liz Cigelnik, Pres., Wendy Collins, Vice Pres., Holly Steider, Treasurer and Virginia Canopy, Secy. Also in attendance were Lynn Hummel, Carol Main, Christy Metzger, Kelly Scarfe, Linda Jeater, Amy Churchill and teachers Mrs. Martin and Mrs. Boecker.

The meeting was called to order at 7:00pm.

Secretary Virginia Canopy read the meeting minutes from the September PTO meeting. A motion to approve the Secretary's report was made by Christy Metzger and seconded by Kelly Scarfe. The motion passed unanimously.

Treasurer Holly Steider gave the Treasurer's Report. The total income for the month of September was \$25,059.07 and total expenses were \$1,422.24 for an income over expenses in the amount of \$23,636.83. The Cash Balance ending was \$31,814.07. The amount of \$11,761.60 will be paid to the magazine company. A motion to approve the Treasurer's Report was made by Christy Metzger and seconded by Carol Main. The motion passed unanimously.

Teacher's Requests:

A motion was made by Lynn Hummel and seconded by Christy Metzger to purchase a 'pear' die cut for Mrs. Zehr. The motion passed unanimously.

Teacher's Notes:

Thank you notes were received from Jami Kaisershot and Cathy Welch.

Topics for Discussion:

Popcorn Machine: The new popcorn machine had a faulty thermostat. Wendy spoke to a distributor who was able to deliver a bigger machine within a few days so the board agreed to purchase this bigger popper and return the last one to Sam's. Carol Main reported it is much faster than the last machine and they have been done with popcorn on Fridays by about 10:00am. They have been popping about 400 bags of popcorn.

Carnival: Christy Metzger reported that she believed the Carnival went well. The use of the wrist bands helped everyone involved, especially those doing the games. The charge was \$8.00 for a wristband. She didn't have the final numbers but believes the amount made on the Carnival will be about \$2,000.00. A suggestion was made to send thank you notes to the businesses who donated items for the raffle.

Afterschool Clubs: Angel Fisher was absent so Kelly Scarfe reported on her behalf. The clubs are scheduled for January 25-February 25, 2010. A note will be sent to teachers to see if any of them will want to conduct a club. She is also working from a list of volunteers from previous years. She welcomes any suggestions for clubs and will have more information at next month's PTO meeting.

Picture Person: Kelly Scarfe reported that she has sent out information to the volunteers and has been talking with teachers.

Christmas Gift Certificates for Teachers: Mr. Bardwell reported that in the past a Christmas party for the staff has been held at a restaurant and the PTO has given a \$15.00 gift certificate for that restaurant to the teachers who attend the party. We will revisit this topic as the staff Christmas party gets closer.

Candy for Lunch Helpers: Wendy Collins reported that the table washers after lunch are students and Jean Melvin has been giving the kids a little candy whenever they've helped do this job. Wendy suggested the PTO purchase this candy rather than Jean. The discussion led to possible other ways to recognize the students and we will revisit this issue next month.

Other: Amy Churchill reported that some of the students participated in the Hollidazzle event by coloring posters. Also, Vicki Haven will be contacting Papa Murphy's for a possible Fast Food Night with Lettie Brown.

A motion was made and seconded to adjourn the meeting at 7:45pm. The motion passed unanimously.